I.S.P.C.
August 14, 2008
Meeting Minutes

Attendees: *Dennis Meyer, Don Herz, Ken Kuszak, Randy Ober, Terry Lowe, and Doug Thomas*

Administration/Networking:

Unite Fiber Agreement

We met with Unite the week of July 28th to discuss the cost estimate to extend fiber from the existing point into the Youth Service Center. We should hear something back from them this Friday. The cost will not be an expense for the County. We are hoping that Unite will pick up the charges, otherwise it will be paid from our fund. Unite already has fiber down the back alley behind our building for our gateway onto their fiber. They are going to incur the costs to come into our building at an estimated cost of $5,000. We have also met with Tony from Spectrum to make sure that the equipment on the fiber is compatible with the Nortel VoiP System.

I.S.P. Services

The Internet Service Provider bid has also come in. We are staying with Windstream as our provider. Unite says that they did not see the bid out there and missed the opportunity. We are currently getting a 20 meg pipe for $1,580 per month with Windstream. We will now be getting 50 meg connection for $1,250 per month.

Budget

Steve and Doug both felt that the budget meeting went really well and are not aware of any proposed Council cuts to the Mayor's proposed budget for I.S. There were several compromises made between the Mayor's office and the Council in the week leading up to the formal Council Budget deliberations.

eDiscovery

We met with the Law Department and Denise Pearce the week of July 28th to discuss eDiscovery. Ken has set up a Web demonstration with a third vendor, Comm Vault for August 26th. At this time we are leaning towards the EMC product. We need to move forward with this project, as we are starting to get pressure from the Mayor's office. In reviewing the status of other major cities and counties it became clear that MIXer's (Metropolitan Information Exchange) are all over the board, neither UNL nor DOTCOMM have not done much at this point. LES has an in-house system which is similar to TRIM which requires human intervention and judgement, which is less than ideal and not very acceptable to Tonya in the City Attorney's Office.

Information Center:

Exchange Migration Update

All of Information Services has now been moved over from Notes to Exchange. Everyone seems to be liking it. We have a few issues to work out before we start changing over other departments hopefully in September. Terry's section has created leave request, job request, and user id forms. They are currently accessible through IntraLinc.

Hewlett Packard Supplier

We are required to have a service provider to order from HP, so Ken sent out requests to two of our vendors. Midland charges $65 per hour and RTI out of Omaha charges $60 per hour. We decided to stay with Midland because with having them as our service provider a percentage of our sales goes into a printer repair fund, and last year that amount was in the area of $6,500. RTI was going to offer some laptop engraving for a minimal fee.

Systems Development:

Rbase Conversion

The preliminary work for the Rbase conversion for County Records and Information Management has been completed. We will get back on track with the designing of this project next week.

Cell Phone Contracts

We are still having concerns about the cell phones. Our best pricing by far is with Sprint, but these systems are just face phones and data cards and do not work well in the outlying areas. Alltel came up with some different stipulations. They wanted to charge $5 per phone to talk Alltel to Alltel, but would waive that if 90% of our phones were purchased with them. We could not guarantee that so they came up with a flat fee of $5 per phone. Alltel would also not waive the $200 deactivation fee if we knocked a phone down in the first year if we bought data cards, smart phones, or discounted phones, which is all we usually purchase. They also want to charge for roaming. We will probably have two separate carriers for the cell phones due to personal preference and necessity. Agencies like Sheriff and Aging will probably need to stay with Alltel for the footprint data side, and LPD has lots of money tied up in Alltel compatible hardware. Those agencies just needing a base phone will want to choose Sprint for the lower cost.

Paperless Personnel Action Forms

We are in the process of going to paperless Personnel Action forms in database. We are getting closer to allowing pay clerks and others with authorization to use the database to see where the form is at in the routing process.

Disaster Registry

Chris has started the development of the Lancaster County Disaster Registry. We are working with Delayne Peck from LAAA and Doug Ahlberg on the registry that

will help identify individuals for first responders in a disaster situation.

Sprint Treo755p phones

Chris has deployed the new Sprint Treo755p phones to the PSO's. We will cancel the Alltel phone accounts by the end of this month.

Visa Debit Card Issue

The Visa debit card issues have settled down, but some of the small banks still have clients that say they cannot use their cards. We are personally handling each complaint as they become known to us and follow up with the customer and their respective bank.

Tee Time Reservation System

The Tee Time Reservation System is ready to deploy as soon as Dale completes the training this week at Pioneers. Terry received an email from Dale advising all was going well and they should be ready to deploy very soon, so possibly next week Pioneers may go to all on line reservations.

EnterpriseOne (PeopleSoft)

Conversion efforts on version 8.12 are in full swing. Conversion planning and activities began on 06/01/08, and should take about six total weeks with an October target date.

On Line Property Protest (County Clerk)

This years effort was successfully completed last week. We have received positive feedback from Dan Nolte and he has already indicated his desire to enhance the system further for next years protests.

Technical Support:

IBM "Mainframe"

The IBM z/890 Enterprise Server prime shift utilization was 48.58% in July compared with 54.62% in June. There were 2,673,613 CICS transactions executed which included 451,414 web transactions. We are working with IBM support on a fix for a Web Server problem that caused our application we used to test with to abend. IBM estimates a fix will be available by August 15th. We will implement it on the test LPAR and do a new round of testing before setting a new z/OS 1.9 operating system production target date.

County PeopleSoft AS/400

The County PeopleSoft AS/400 prime shift utilization in July was 6.91% compared to 7.90% in June. Disk utilization is 48.5%.

CJIS Alpha Server

The CJIS Alpha Server prime shift utilization was 68% in June, the same as it was in May. As of early August, all software has been loaded on the new Alpha server and testing has started. The Web Server software is our main concern, as there is

much customization needed to get it operational.

City Finance JDE AS/400
The City Finance JDE AS/400 prime shift utilization in July was 13.60% compared to 10.56% in June. Disk utilization is 77.1%.

<u>**Next Meeting:**</u>
September 11, 2008